



Gay Lea Foundation
APPLICATION FORM
for Registered Canadian Charities

A. GENERAL INFORMATION

Legal Name of Organization

CRA Number ***MANDATORY**

Website

Other Social Media (if applicable) Please include full address

Contact Name

Position/Title

Contact Email

Street Address/P.O. Box

City

Province

Postal Code

Contact Phone

Board Directors (Name, Title)

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Please describe the work your charity does or the purpose for which it was created:

B. PROJECT INFORMATION

Please describe the project or purpose you are asking the Foundation to fund:

Total Grant Request:

Project Time Frame (month/year):

Start

Finish

Please describe how you will use these funds. Include a list of individual budget items below or on a separate sheet. Note: We reserve the right to ask you for a copy of your latest financial statements with this application.

C. PROJECT BUDGET & FUNDING INFORMATION *(please list all items or attach separate sheet)*

SECTION A: REQUIRED PROJECT ITEMS

COST

TOTAL PROJECT COST (sum of all items in Section A) =

SECTION B: FUNDING FROM OTHER SOURCES**DONATION AMOUNT****TOTAL FUNDING FROM OTHER SOURCES (sum of all items in Section B) =****SECTION C: TOTAL FUNDING REQUESTED FROM THE GAY LEA FOUNDATION****If the total Project Cost (A) does not equal (B) + (C), where will you get the remaining funds for the project?****Will these funds be spent in a country other than Canada?****YES****NO****If Yes, please include the country, and the name of organization that will oversee the spending of these funds.****Country****Overseeing Organization****Please describe what checks and balances you have in place to ensure these funds are spent appropriately:**

Have you received previous funding from the Gay Lea Foundation for other projects? YES NO

If Yes, please tell us how these funds assisted you in reaching your goals:

D. CO-OPERATIVE PRINCIPLES

Please describe how you will promote Gay Lea Foods and our co-operative spirit in relation to this project (i.e. newsletters, website, social media, etc.) It is important to provide a timeline of when you will report back to us as your project progresses and is completed. We look for formal commitments but also love creativity!

As a co-operative, Gay Lea Foods gives funding preference to organizations that exemplify (some of) the principles of co-operation. Please indicate which, if any, of the principles the work of your organization exemplifies, and tell us how you do so.

PRINCIPLE #1: Voluntary & Open Membership | *Anyone can join your organization*

PRINCIPLE #2: Democratic Member Control | *You have an elected board or committee. Changes to your by-laws are voted upon.*

PRINCIPLE #3: Autonomy & Independence | *The work you do is not restricted by, or dependent on, a third party or organization.*

PRINCIPLE #4: Education, Training & Information | *The work you do includes education and/or training of your members or of those you serve.*

PRINCIPLE #5: Co-operation among Co-operatives | *You are a co-operative that works with other co-operatives.*

PRINCIPLE #6: Concern for Community | *The work you do provides benefit to a community.*

I confirm I have completed this application truthfully and accurately represented our organization.

Name:

Date:

Signature:

Please email completed applications to foundation@gayleafoods.com.

All applicants will be notified if their application was selected/approved by the Foundation or not. We thank all organizations for their interest in applying to the Gay Lea Foundation.